

Attachment J-10
Task Order Deliverables

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The following Task Order Deliverables summarize the specific products the Contractor shall submit to the U.S. Department of Energy (DOE), the type of action DOE will perform, the associated DOE response time, and the date/timeframe that the Contractor is required to submit the product over the life of the project. Deliverables specific to each Task Order will be specified in the Task Order.

The DOE review period for Task Order Deliverables shall be 30 days, unless otherwise specified in the Deliverables or other agreement such as the Partnering Agreement. Upon DOE approval or acceptance, with no further action required by the Contractor, the Contractor can make a claim for applicable fee. Omission of applicable deliverables from the Section J-10 Attachment, *Task Order Deliverables*, does not affect the obligation of the Contractor to submit required deliverables pursuant to this section or other sections of this Contract.

The DOE action is defined as:

- **Approve:** The Contractor shall provide the deliverable to DOE for review and approval. The DOE will review the deliverable and provide comments in writing. The DOE will discuss the comments with the Contractor, and the Contractor shall provide written responses. The Contractor shall rewrite the document to incorporate DOE mandatory comments and resubmit for DOE approval. Once approved by the DOE, the deliverable shall be placed under change control and no changes shall be made without DOE approval.
- **Review:** The Contractor shall provide the deliverable to the DOE for review and comment. The DOE will have the option to review the information and provide comment. The Contractor shall respond to written comments.
- **Information:** The Contractor shall provide the deliverable for information purposes only. The DOE will have the option of reviewing the information and providing comments. Such comments do not require resolution under the Contract.

Deliverable Number	Deliverable	DOE		Deliverable Due Date	Master IDIQ Contract Section
		Action	Response Time		
1.	Task Order Proposal(s) for RTP(s) as requested by the CO	Approve	15 days	As specified in the RTP	Section C.1.2 Implementation Period; H.50 Task Ordering Procedure
2.	Submit Graded Approach for Implementation of Contract Requirements Plan	Approve	30 days	Upon submittal of any Task Order	Section C.1(f), General Requirements
3.	Annual Operating Plan	Approve	30 days	Annually	C.2, Operate Direct Feed Low-Activity Waste Facilities
4.	Tank Closure Mission Strategy	Approve	45 days	280 days after completion of Transition and update, at least bi-annually	C.3.1, Mission Planning and Analysis

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5.	Tank closure Integrated Flowsheet	Approve	45 days	280 days after completion of Transition and update, at least annually	C.3.1, Mission Planning and Analysis
6.	System Plan	Approve	45 days	TPA Milestone M-062-40 every 3 years, or as requested by DOE	C.3.1, Mission Planning and Analysis
7.	Lifecycle Baseline	Approve	45 days	180 days after completion of Transition and update, at least bi-annually	C.3.1, Mission Planning and Analysis
8.	Multi-Year Operation Plan	Approve	45 days	180 days after completion of Transition and update, at least annually	C.3.1, Mission Planning and Analysis
9.	IQRPE Reports	Review	N/A	As per Washington Administrative Code 173-303	C.3.2.7, Tank Chemistry & Integrity
10.	Project Management Plan	Approve	30 days	As required	C.9.1.1, Project Management; DOE O 413.3B, Program and Project Management for the Acquisition of Capital Assets
11.	Earned Value Management System Description	Approve	30 days	As required	C.9.1.2, Project Integration and Control and Earned Value Management
12.	Performance Measurement Baseline	Approve	60 days	As required with subsequent updates annually	C.9.1.3.1, Performance Measurement Baseline
13.	Monthly Performance Report	Review	N/A	By the 15 th of each month	C.9.1.4.1, Project Performance Reporting
14.	Risk Management Plan	Approve	30 days	As required with subsequent updates annually	C.9.1.7, "Risk Management

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15.	Worker Safety and Health Program annual update	Approve	90 days	Annually	C.9.2.1, Worker Safety and Health; H.36 DOE-H-2053 Worker Safety and Health Program in Accordance with 10 CFR 851 (Oct 2014)
16.	Integrated Safety Management System Description update	Approve	30 days	When significant changes occur	48 CFR 970.5223-1, Integration of Environmental Safety, and Health into Work Planning and Execution; I.235 Clause, Integration of Environmental, Safety, and Health into Work Planning (Dec 2000)
17.	Review and Update Workplace Substance Abuse Program Implementation Plan	Review	N/A	Annually	C.9.2.1.1, Workplace Substance Abuse Programs; 10 CFR 707, Workplace Substance Abuse Programs at DOE Sites; 49 CFR 40, Procedures for Transportation Workplace Drug and Alcohol Testing Programs
18.	Chronic Beryllium Disease Prevention Program	Approve	30 days	When significant changes occur	C.9.2.1.5, Beryllium Program; 10 CFR 850, Chronic Beryllium Disease Prevention Program

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19.	Radiation Protection Program	Approve	30 days	Update whenever a change or addition is made, prior to initiation of a task not within the scope of the RPP, or within 180 days of the effective date of modification to 10 CFR 835	C.9.2.1.7, "Radiation Protection"; 10 CFR 835, Occupational Radiation Protection
20.	Quality Assurance Plan	Approve	30 days	Annually	C.9.2.2, "Quality Assurance"; 10 CFR 830, Subpart A, Quality Assurance Requirements; DOE O 414.1, Quality Assurance
21.	Training Program Plan and Matrix (or a letter stating no changes)	Approve	30 days	Initial Plan & Matrix within 90 days of completion of Contract Transition, then annually by the first day of Q1	C.9.2.3, Training; DOE O 426.1, Federal Technical Capability Program
22.	Environmental Management System (3 rd Party Audited Opinion)	Approve	30 days	Within 180 days of the completion of Transition and every three years afterward	C.9.2.4, Environmental Regulatory Management
23.	Environmental Sustainability Plan input	Approve	30 days	Annually	DOE O 436.1, Department Sustainability
24.	Environmental Management System update	Review	N/A	Annually	C.9.2.4, Environmental Regulatory Management
25.	Certified data for regulatory reporting	Approve	30 days	As required by regulatory document	DOE O 436.1, Department Sustainability
26.	Performance Objectives, Measures, and Commitments per 48 CFR 970.5223-1	Approve	30 days	Annually	48 CFR 970.5223-1, Integration of Environmental Safety, and

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					Health into Work Planning and Execution
27.	Update CONOPS Program Requirements Matrix and Cited Implementing Documents – Nuclear Facilities	Approve	30 days	When significant changes are made or at least every 3 years	C.9.2.5, Conduct of Operations; DOE O 422.1, Conduct of Operations
28.	Update CONOPS Program Requirements Matrix and Cited Implementing Documents– Non-Nuclear Facilities	Approve	30 days	When significant changes are made or at least every 3 years	C.9.2.5, Conduct of Operations; DOE O 422.1, Conduct of Operations
29.	Updated Documented Safety Analysis/Technical Safety Documents or letter stating no changes made	Approve	30 days	Annually or when changes occur	10 CFR 830 , Nuclear Safety Management
30.	Other Safety basis documents	Approve	30 days	As Required	10 CFR 830, Nuclear Safety Management; DOE O 420.1, Facility Safety
31.	Process to delineate which design products are stamped by a licensed professional engineer	Approve	30 days	Whenever a change to the process is made	C.9.2.7, Conduct of Engineering
32.	System Health Reports	Review	N/A	Quarterly	C.9.2.7, Conduct of Engineering
33.	Maintenance Five-Year Forecast	Review	30 days	Annually	C.9.2.8, Conduct of Maintenance
34.	Update Nuclear Maintenance Management Program	Approve	30 days	When changed conditions require changes in documentation, and at least every 3 years	C.9.2.8, Conduct of Maintenance; DOE O 433.1, Maintenance Management Program for DOE Nuclear Facilities
35.	Annual Fire Protection Summary Information	Review	N/A	Annually by February 15th	DOE O 231.1, Environmental, Safety, and Health Reporting

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36.	Personal Property Management Program (Property Management System)	Approve	30 days	Annually	C.9.2.10, Personal Property Management
37.	Post-Cleanup Surveillance and Maintenance Plan	Approve	30 days	As required for post-cleanup activities	C.9.2.12, Closure and Post-Cleanup Surveillance and Maintenance; DOE/RL-2010-35, Hanford Long-Term Stewardship Program Plan
38.	Remedial Action Reports	Approve	30 days	As required for post-cleanup activities	C.9.2.12, Closure and Post-Cleanup Surveillance and Maintenance; DOE/RL-2010-35, Hanford Long-Term Stewardship Program Plan
39.	Annual Privacy Training	Approve	30 days	Annually	C.9.2.13.4 Privacy
40.	Records Management Plan	Approve	30 days	Update as required	C.9.2.13.5, Records
41.	Records Disposition Plan	Approve	30 days	Withing 6 months of NTP; Annually thereafter if changes made	C.9.2.13.5, Records
42.	Integrated Document Management System (IDMS)	Approve	30 days	Withing 6 months of NTP; Annually thereafter	C.9.2.13.6 Electronic Records Management System
43.	Contractor Assurance System Description Significant Changes	Approval	N/A	30 days prior to implementation thereafter	H.50 DOE-H-7003 Contractor Assurance System (Sep 2017) (Revised)
44.	Emergency Management Program	Approve	30 days	Updates as required	C.9.3.7, Emergency Operations
45.	External Affairs/Internal Communications Program Description	Approve	30 days	Updates as required	C.9.4.1, External Affairs

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46.	Service Level Agreements	Review	N/A	30 days prior to implementation	C.9.1.1, Project Management
47.	Subcontract Audit plans	Review	N/A	Annually, by July 30 unless otherwise specified	C.9.6.2, Internal Audit
48.	Internal Audit plans	Review	N/A	Annually, by July 30 unless otherwise specified	C.9.6.2, Internal Audit
49.	Audit Recommendations Report	Review	N/A	Annually, or as directed by the Contracting Officer	C.9.6.2, Internal Audit
50.	Subcontract report in Excel	Review	N/A	Quarterly, by October 30, January 30, April 30, and July 30 unless otherwise specified	C.9.6.2, Internal Audit
51.	Any data or reports at DOE direction, including requests from the DOE Chief Financial Officer and the EM	Review	N/A	As requested	C.9.6.2, Internal Audit
52.	EMS Internal Audit	Approve	30 days	Annually	C.9.2.4.1, Inspection Action; DOE O 436.1, <i>Department Sustainability</i>
53.	Employee Concerns Program	Approve	30 days	Updates as required	C.9.6.3, Employee Concerns Program
54.	Results of Workplace Substance Abuse Programs	Information	N/A	Semi-annually	DOE O 350.1 Contractor Human Resource Management Programs
55.	Comprehensive Property List	Approve	30 days	Within 30 days of written request by the Contracting Officer	C.9.2.10, Personal Property Management
56.	List of Top 5 Highly Compensated Executives and Total Compensation	Information	N/A	Annually by January 10	H.5, DOE-H-2001 Employee Compensation: Pay and Benefits (Oct 2014)

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57.	Compensation Increase Plan	Approve	30 days	Annually, 30 days prior to start of salary plan year	H.5, DOE-H-2001, Employee Compensation: Pay and Benefits
58.	Annual Contractor Salary-Wage Increase Expenditure Report	Information	30 days	Annually, 30 days after the end of the Salary Plan Year	H.5, DOE-H-2001, Employee Compensation: Pay and Benefits
59.	Variable Pay Programs/Incentive/Bonuses	Approve	30 days	Prior to implementation and upon revision	H.5, DOE-H-2001, Employee Compensation: Pay and Benefits
60.	Top Contractor Official and Key Personnel Salary EM Form 3220.5	Approve	30 days	As required 30 days prior to effective date of salary action	H.5, DOE-H-2001, Employee Compensation: Pay and Benefits
61.	Employee Benefits-Value (Ben-Val) Study	Information	N/A	After first year, then every 2 years thereafter	H.5, DOE-H-2001, Employee Compensation: Pay and Benefits
62.	Employee Benefits Cost Study Comparison	Information	N/A	Annually, within 30 days after HQ issues report	H.5, DOE-H-2001, Employee Compensation: Pay and Benefits
63.	Pension and Other Benefit Programs Data Submittals	Information	N/A	Per iBenefits	H.5, DOE-H-2001, Employee Compensation: Pay and Benefits
64.	Audit Report of Pension Plan in Accordance with ERISA Section 103	Information	N/A	Annually	H.5, DOE-H-2001, Employee Compensation: Pay and Benefits
65.	Pension Management Plan/Post Retirement Benefit	Information	N/A	Per iBenefits	H.5, Employee Compensation: Pay and Benefits
66.	Annual Report of Compensation and Benefits	Information	N/A	Per iBenefits	H.5, Employee Compensation: Pay and Benefits
67.	Documents relating to benefit plans offered to Contractor's employees, including but not limited to SPDs, all Plan documents, applicable amendments, employee handbooks that summarize benefits provided to employees, and other documents that describe benefits provided to employees of the Contractor	Information	N/A	After transition period and throughout contract ordering period and subsequent task orders POP.	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes

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68.	Data responses to Departmental annual and ad hoc pension and Post Retirement Benefit (PRB) data requests	Review	N/A	Within 1 calendar day, unless otherwise specified by CO.	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
69.	Economic bargaining parameters for which DOE reimburses costs	Approve		Prior to and during Collective Bargaining Negotiations	H.9 DOE-H-2028 Labor Relations (Oct 2018) (Revised)
70.	Collective bargaining proposals that increases or may increase allowable costs above those previously approved in the economic bargaining parameters, or that could involve changes in any pension or other benefit plans, and such other items of special interest to DOE	Approve	N/A	During Collective Bargaining Negotiations prior to agreement to any such proposal	H.9 DOE-H-2028 Labor Relations (Oct 2018) (Revised)
71.	Arbitration decisions issued by an arbitrator	Information	N/A	Provide within one week of receipt of the decision	H.9 DOE-H-2028 Labor Relations (Oct 2018) (Revised)
72.	Provide "Report of Settlement" after ratification of a collective bargaining agreement (inputting the information into the Labor Relations module of DOE's iBenefits reporting system or successor program)	Information	N/A	During performance under this contract including all task orders.	H.9 DOE-H-2028 Labor Relations (Oct 2018) (Revised)
73.	Semi-annual report on grievances for which further judicial or administrative proceedings are anticipated, and all final step grievances	Information	N/A	June 30 and December 31, of each year	H.9 DOE-H-2028 Labor Relations (Oct 2018) (Revised)
74.	Workforce Restructuring Plans	Approve	30 days	Consult with Contracting Officer or designee for timeframe to submit	H.11 Workforce Restructuring (Deviation)
75.	Annual Report on Actual and Projected Workforce Reductions	Review	N/A	Annually, by March 15	H.11 Workforce Restructuring (Deviation)
76.	Information and reports as required by DOE related to workforce restructuring activities	Review	N/A	During performance under this contract including all task orders.	H.11 Workforce Restructuring (Deviation)

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77.	Pay-in-lieu of notice beyond two work-weeks request to the Contracting Officer as part of the Workforce Restructuring notification or request for approval for all workforce reductions (voluntary and involuntary).	Review	N/A	During performance under this contract including all task orders.	H.11 Workforce Restructuring (Deviation)
78.	Will respond to CO requests regarding Specific Involuntary Separation Plan requests for additional information.	Review	N/A	Within three business days	H.11 Workforce Restructuring (Deviation)
79.	Prepare and submit information as requested by the Contracting Officer regarding planned furloughs	Approve	N/A	60 days in advance of the first communication planned to be given to employees and the public.	H.11 Workforce Restructuring (Deviation)
80.	Semi-Annual Davis-Bacon Enforcement Report, Form OMB 1910-5165 (or most current form)	Approve	30 days	Semi-annually, by April 21 and October 21 of each year	H.12 Labor Standards (Revised)
81.	Standard Form 98 (e98), Notice of Intention to Make a Service Contract and Response Notice for all subcontracts subject to Service Contracts Labor Statute	Review	N/A	As soon as subcontract is identified	H.12 Labor Standards (Revised)
82.	Plant Force Work Review Package to the LSB for labor standards determination request and provide an electronic copy to each of the LSB members identified by the CO.	Approve	N/A	Monday before each LSB meeting (which occurs bi-weekly). Prior to work commencing with allowance for Contracting Officer determination response	H.12 Labor Standards (Revised)
83.	Payroll records as required by Washington State Workers' Compensation laws			As requested.	H.13 Workers Compensation Insurance
84.	Accident reports required by RCW § 51.28.010, Notice and Report of Accident—Application for Compensation, Notice of accident—Notification of worker's right—Claim suppression, or any other documentation requested by DOE pursuant to the WIA.			As requested.	H.13 Workers Compensation Insurance
85.	Develop and maintain a web site with Workers' Compensation information	Information	N/A	Within 45 days of the close of transition	H.13 Workers Compensation Insurance

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86.	Insurance policies or insurance arrangements	Information	N/A	NLT 30 days after purchase date	H.13 DOE-H-2073 Risk Management and Insurance Programs (Dec 2014) (Revised)
87.	Annual experience reports for each type of insurance (e.g., automobile and general liability)	Information	N/A	Annually	H.14 DOE-H-2073 Risk Management and Insurance Programs (Dec 2014) (Revised)
88.	Annual report of insurance costs and/or self-insurance charges	Information	N/A	Annually	H.14 DOE-H-2073 Risk Management and Insurance Programs (Dec 2014) (Revised)
89.	Summary Overtime Justification Report	Information	N/A	6 months after Task Order execution start and annually thereafter, no later than November 30 of each year.	H.15 Overtime Control Reporting
90.	Task baseline with each Task Order proposal	Review	60 days	At time of task order proposal.	H.18 DOE-H-2024 Earned Value Management System (Mar 2019) (Revised)
91.	Quarterly Self-Assessment report in accordance with H.24 using Corporate Metrics	Review	N/A	Quarterly	H.24 DOE-H-2017 Responsible Corporate Official and Corporate Board of Directors (Oct 2014)
92.	Recommendations and/or suggestions on individual transfers or assignments of subcontracts	Review	N/A	Prior to Assignment or Transfer	H.31, DOE-H-2043 Assignment and Transfer of Prime Contracts and Subcontracts (Oct 2014) (Revised)
93.	Community Commitment Activities Plan.	Review	N/A	Annually, and report on program progress semi-annually.	H.32 DOE-H-2045 Contractor Community Commitment (Oct 2014) (Revised)
94.	Annual diversity report	Approve	N/A	Annually	H.33 DOE-H-2046 Diversity Program (Oct 2014)

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95.	Small Business Subcontracting Plan	Approve	30 days	By October 1 of each FY; additionally as requested	H.51 Clause, Subcontracted Work
96.	Labor-audit of non-fixed-price subcontracts.	Information	N/A	At least once every three years	H.53 Subcontractor Timekeeping Records Signature Requirement (Applies to CR Task Orders only)
97.	Permit Applications (and other regulatory materials necessary to be submitted to regulatory agencies for the purposes of obtaining a permit)	Review	Before the date of submittal	NLT 90 days prior to the date they are to be submitted to the regulatory agency	H.55 Environmental Compliance
98.	Mentor-Protégé Lessons Learned Evaluation	Information	N/A	At the conclusion of the IDIQ Period of Performance	H.59 Mentor-Protégé Program
99.	Standard Form 1034, Voucher/Statement of Cost	Review	N/A	Monthly	FAR 52.216-7, Allowable Cost and Payment (Aug 2018)
100.	Invoice	Review	N/A	Monthly	FAR 52.216, Economic Price Adjustment – Standard Supplies (Jan 1997)
101.	Earned Fee Invoices	Review	N/A	Quarterly	FAR 52.216, Economic Price Adjustment – Standard Supplies (Jan 1997)
102.	Annual Estimated Property Fire Valuation Report	Review	N/A	Annually, by January 10	DOE O 534.1B, Accounting
103.	Contract Funds Status Report	Review	N/A	Monthly, by the 15 th of each month reporting the prior month's data	DOE O 534.1B, Accounting
104.	Semi-annual Property Reconciliations and Data	Review	N/A	Semi-annually, by March 15 and September 15	DOE O 534.1B, Accounting
105.	Annual Improper Payment Risk Assessment, Testing, and Report	Review	N/A	Annually, by November 30 unless otherwise specified	DOE O 534.1B, Accounting
106.	Monthly Reconciliations between Invoice Summaries and General	Review	N/A	Monthly, by the 15 th of each month	DOE O 226.1B, Implementation of Department of

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	Ledger Accounting Excel® Transaction Data			reconciling the prior month's data	Energy Oversight Policy
107.	FY End Requirements and Beginning FY Budget Planning Requirements	Review	N/A	Annually, by September 15 unless otherwise specified	DOE O 534.1B, Accounting
108.	Institutional Cost Report	Review	N/A	Annually, by November 10 unless otherwise specified	DOE O 534.1B, Accounting
109.	International Transactions and Foreign Currency Report	Review	N/A	Quarterly, by October 15, January 15, April 15, and July 15 unless otherwise specified	FAR 52.216-7, Allowable Cost and Payment (Aug 2018)
110.	Labor Timekeeping data in Excel® format	Review	N/A	Quarterly, by October 30, January 30, April 30, and July 30 unless otherwise specified	FAR 52.216-7, Allowable Cost and Payment (Aug 2018)
111.	P-card transaction reports in Excel® format	Review	N/A	Quarterly, by October 30, January 30, April 30, and July 30 unless otherwise specified	FAR 52.216-7, Allowable Cost and Payment (Aug 2018)
112.	Unallowable Cost Reports showing costs taken off contract in Excel® format along with invoice credit to the Government directly following	Review	N/A	Quarterly, by October 30, January 30, April 30, and July 30 unless otherwise specified	FAR 52.216-7, Allowable Cost and Payment (Aug 2018)
113.	Accruals and Supporting Detail	Review	N/A	Monthly, by the 3 rd day of each month unless otherwise specified	DOE O 534.1B, Accounting
114.	Maintenance of Facilities and Equipment Reports	Review	N/A	Quarterly, by October 15, January 15, April 15, and July 15 or as otherwise requested	DOE O 534.1B, Accounting
115.	Reports and Information Supporting 3 rd and 4 th Quarter DOE Financial Statement Disclosures	Review	N/A	Twice per year; 3 rd and 4 th quarters, ending no later than June 30 and September 30, unless otherwise specified	DOE O 534.1B, Accounting

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116.	Requests for Information Supporting OMB Circular No. A-123	Review	N/A	As requested	DOE O 226.1B, Implementation of Department of Energy Oversight Policy
117.	Management Representation Letter, as required by GAGAS	Review	N/A	Annually, by August 15 unless otherwise specified	DOE O 534.1B, Accounting
118.	Workers' Compensation Analysis Support	Review	N/A	Twice per year, by May 15 for data from November to April and November 15 for data from May to October unless otherwise specified	DOE O 534.1B, Accounting
119.	Capitalized Property Reports including Software Capitalization	Review	N/A	Monthly, by July 1 unless otherwise specified	DOE O 534.1B, Accounting
120.	General Ledger Summary Reports with Beginning, Period Activity, and Ending Balances by Account in Excel® format	Review	N/A	Monthly, by the 15 th of each month for the prior month's data	DOE O 226.1B, Implementation of Department of Energy Oversight Policy
121.	Inventory Reports and Reconciliations	Review	N/A	Annually, by October 31 for the prior year's data unless otherwise specified	DOE O 534.1B, Accounting
122.	Technology Transfer Reports	Review	N/A	Annually, by December 1 unless otherwise specified	DOE O 534.1B, Accounting
123.	Overtime reports and plans in Excel® format	Review	N/A	As required and requested	H.15 Clause, Overtime Control Reporting
124.	Conference Management Request Forms and Conference Management Reports	Review	N/A	90 days prior to attendance for each conference request (120 days prior if hosting); no later than 10 days following the conference for reporting conference actual costs unless otherwise specified	H.41 Clause, DOE-H-2068 Conference Management (Oct 2014)

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CFR	= Code of Federal Regulations		IQRPE	= Independent Qualified Registered Professional Engineer	
CONOPS	= Conduct of Operations				
DEAR	= Department of Energy Acquisition Regulations		N/A	= Not Applicable	
DOE	= U.S. Department of Energy		OMB	= Office of Management and Budget	
EM	= DOE Office of Environmental Management		Q1	= Quarter 1	
EMS	= Environmental Management System		RL	= DOE Richland Operations Office	
FY	= Fiscal Year		RPP	= Radiation Protection Program	
GAGAS	= Generally Accepted Government Auditing Standards				